

## MEDICINES AND HEALTHCARE PRODUCTS REGULATORY AGENCY

**POSITION:** Maternity Cover Stem Cell Scientist (Banking)

**DIVISION:** UK Stem Cell Bank / Division of Advanced Therapies

**LOCATION:** NIBSC

**REF NO:**

**GRADE AND SALARY RANGE:** CS HEO (£29,992 to £37,316 inc. Inner London Weighting)

**TYPE OF CONTRACT:** Fixed term (one year from appointment)

### The Organisation

The Medicines and Healthcare Products Regulatory Agency enhance and improve the health of millions of people every day through the effective regulation of medicines and medical devices, underpinned by science and research.

The National Institute for Biological Standards and Control (NIBSC) is part of the MHRA and a world leader in assuring the quality of biological medicines through product testing, developing standards and reference materials and carrying out applied research

The UK Stem Cell Bank at NIBSC acts as a national depository for UK human embryonic stem cell lines. Its work is focused on the production of well characterized and safety tested stocks of stem cells for research and clinical application and acts an international resource for the supply of cells, scientific “know-how” and regulatory expertise.

### Purpose of Role:

The post will provide cover during the maternity leave of a key member of the UKSCB cell banking staff. The work will centre on the culture of embryonic stem cells under the Bank’s MRC grant and will include its core work-stream for banking, characterisation, safety testing, cryopreservation and distribution of human embryonic stem cell line. The post is funded by NIBSC.

### Key Responsibilities:

Carrying out banking and quality control testing of human embryonic stem cell lines; working alongside the Deputy Production Manager to ensure that the banks of deposited cell lines are established according to documented procedures and that cell banks, where required, comply with the Bank’s Quality Management System.

- Participating in the production of feeder cell banks, their quality control and qualification for use with human embryonic stem cells
- Participating in deposit and pre-accession procedures under the direction of the Deputy Production manager; liaising with staff in the depositing centres to translate Depositors’ protocols into SOPs and transfer their banking techniques into the UKSCB.
- Prepare cell culture media and specialist reagents, carry-out stock control procedures to ensure that consumables are maintained at the appropriate level and maintain batch records
- Provide technical support for the Bank’s technical courses and its research and development programme including the preparation of banks of feeders for use in these projects.

The post holder will also participate in routine weekly maintenance procedures to ensure that the UKSCB cleanrooms meet the microbiological and particulate standards required for GMP.

## How to apply:

**You can apply for this position by creating a job profile on the Civil Service Jobs Portal here:**  
<https://jobsstatic.civilservice.gov.uk/csjobs.html>

**Please ensure to review the full job description and competencies in relation to this position prior to applying. Applicants will be expected to meet and address all the competencies in order to be shortlisted for the interview stage.**

We are an equal opportunities employer and welcome applications from suitably qualified people regardless of age, gender, sexual orientation, marital status, race, religion, politics or disability.

All civil servants work within the boundaries of the Civil Service Code. The Code sets out the duties and responsibilities of all civil servants. Please click on the link for more information:

<http://www.civilservice.gov.uk/about/values/cscode/index.aspx>



**The closing date for applications is 28<sup>th</sup> July 2014.**